**APPLICATION**

Version: December 2023

< The application template shall support you with elaborating and creating the application for granting a Mare Balticum Fellowship. The template is oriented to the provisions of the German Research Community (DFG). Explanations on the single application elements are displayed in font colour grey. These text modules can be removed from the application. The outline displayed in black and the tables have to remain in the application. We kindly ask you to completely fill in the application. The application in total shall not be longer than 10-15 pages (Arial 11, line spacing: single). Please, submit the prepared application (applicant) with all needed annexes (curriculum vitae, declaration plus photo of the fellow) as pdf file or tif/jpg file via the [online application platform](https://www.uni-rostock.de/forschung/mare-balticum-fellowship/antrag-application/). The fellow must submit a final report to the Pro-Rector for Research, Talent Development and Equal Opportunities no later than three months after the funding period. A template will be made available to the applicant upon approval. >

# General information

## Applicant

< Scientists of the University of Rostock who are members of the Interdisciplinary Faculty (INF) are entitled to apply. If the application is submitted as part of a project initiative within the framework of a particularly relevant research programme for the University of Rostock e.g. Excellence Strategy of the Federal and State Governments, please state the initiative. >

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| --- | --- |
| Surname | Click or type here to insert the text. |
| Given name | Click or type here to insert the text. |
| Title | Click or type here to insert the text. |
| E-Mail | Click or type here to insert the text. |
| Telefon | Click or type here to insert the text. |
| Fakultät | Click or type here to insert the text. |
| Institut / Professur | Click or type here to insert the text. |
| Department | Click or type here to insert the text. |
| Project initiative |  |

## Fellow

< National and international scientists with completed doctoral degree who have already reached a scientific independence can be invited as fellows ([R3 level according to EZ classification](https://euraxess.ec.europa.eu/europe/career-development/training-researchers/research-profiles-descriptors)).We kindly ask you to enclose a curriculum vitae and a photo of the fellow (tif or jpg format, minimum resolution 300 dpi) to the application submitted via the application platform. Any repeated funding of a fellow via the Mare Balticum Fellowship program is excluded. >

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| Title | Click or type here to insert the text. |
| Surname | Click or type here to insert the text. |
| Given name | Click or type here to insert the text. |
| Email | Click or type here to insert the text. |
| Homepage | Click or type here to insert the text. |
| Institution | Click or type here to insert the text. |
| Address | Click or type here to insert the text. |
| Country | Click or type here to insert the text. |
| Accompanied by family | No  YES: Click or type here to insert the text. |
| Number and age of children  (accompanying) | Click or type here to insert the text. |

## Bank account of the Fellow

< Please provide the bank details of the fellow for the provision of the expense allowance in the case of approval. In the case of foreign transfers, it is important that, in addition to the bank details, the associated address (usually residence) is also given, which is on file at the banking institution for the specified bank details. >

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| --- | --- |
| IBAN | Click or type here to insert the text. |
| BIC (Swift-Code) | Click or type here to insert the text. |
| Street |  |
| House number |  |
| City |  |
| Postal code |  |
| Country |  |

## Guest visit

< We kindly ask you to consider that the guest stay (3 months maximum) should take place within the funding period of the Mare Balticum Fellowship Program. The funding period of the Mare Balticum Fellowship program lasts from the 1 April of the year of approval to the 31 March of the subsequent year. The duration has to be stated in days for stays of 22 days maximum. For guest stays exceeding 22 days, please, state the number of full months. No interruptions of the guest visits are foreseen. >

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| --- | --- |
| from | Click or type here to insert the text. |
| to | Click or type here to insert the text. |
| Duration in months/days | Click or type here to insert the text. |

# Description of the project implemented during the guest visit

< Please, describe the objectives of your guest visit (e.g. Deepening of the interdisciplinary cooperation, Enhancement and stimulation of national and international science relations, Strengthening of own research activities, Initiation and preparation of joint projects, Promotion of junior scientists) and mention the strategic background of inviting the fellow (for example, project initiative within the framework of a particularly relevant research programme for the University of Rostock such as the Excellence Strategy of the German federal and state governments). Illustrate how far the contact to the fellow is based on an already existing cooperation or if the meeting serves for initiating a planned cooperation. >

Click or type here to insert the text.

# Description of the series of event for junior scientists related to a superordinated topic implemented in the context of the guest visit

< The application is related to the conception of a series of events for junior scientists (doctoral candidates or postdocs). The event offer shall be elaborated in cooperation with the fellow. The series of events serves for scientifcally addressing a superordinated topic. Furthermore, the series of events shall contain interdisciplinary elements and enable an interdisciplinary and cross-faculty exchange. >

## Title

< Please, determine a title of the series of events that identifies the superordinated topic and to which the single events are allocated. >

Click or type here to insert the text.

## Topic

< Please, describe the thematic and scientific background of the planned series of events. Please, specify which technical and generic competences of junior scientists are established or strengthened via the participation in the events. >

Click or type here to insert the text.

## Series of events

< Please, hereinafter, describe the single events of the series of events. The implementation of the planned events must not be finally specified at the time of application. Modifications of the series of events are possible even after approval. The concept of the series of events on a superordinated topic shall identify the main development goal of the University of Rostock related to a promotion of interdisciplinarity. The scope of the series of events shall be in a good proportion to the duration of the guest visit. A submission of the complete information on the single event offers to the Pro-Rectorate of Research and Knowledge Transfer ([pft@uni-rostock.de](mailto:pft@uni-rostock.de)) and the Graduate Academy ([grada@uni-rostock.degrada](mailto:grada@uni-rostock.degrada)) is expected two months before the guest visit begins to enable an early announcement of the series of events in the framework of the Mare Balticum Fellowship at the University of Rostock. In addition, all events will be promoted via the Graduate Academy. We kindly ask you to fill in the table for every event separately as far as the details have already been known. Copy the table into this application as often as needed for this. >

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| --- | --- |
| Title | Click or type here to insert the text. |
| Speaker | Click or type here to insert the text. |
| Target group | Click or type here to insert the text. |
| Format | Click or type here to insert the text. |
| Number of participants | Click or type here to insert the text. |
| Duration | Click or type here to insert the text. |
| Course language | Click or type here to insert the text. |
| Short description | Click or type here to insert the text. |
| Contents (key points) | Click or type here to insert the text. |
| Date (from/to) | Click or type here to insert the text. |
| Place | Click or type here to insert the text. |
| Room | Click or type here to insert the text. |

## Finances

< The fellow is granted a lump-sum **expense allowance** (accommodation cost and costs of food included) at the amount of a monthly fee of 3,000 Euros for the duration of the guest visit at the University of Rostock over three months maximum. The expense allowance is calculated on the basis of the daily allowance of 130 Euros for guest visits of 22 days maximum.

In addition, the Fellow receives a one-off travel allowance based on a travel expense calculation, which must be attached to the application.

The **family allowance** of 300 Euros per child and month can only be applied for if the fellow is accompanied by one child minimum for whom he/she has the parental custody during the guest visit at the University of Rostock. When applying for the family allowance, the fellow is kindly asked to include information on how the childcare will be designed and implemented during the stay into the declaration to be submitted.

Material costs cannot be funded.

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Übersicht:

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| --- | --- |
| **Cost category** | **Costs** |
| Expense allowance | Click or type here to insert the text. |
| Travel costs | Click or type here to insert the text. |
| Family allowance | Click or type here to insert the text. |
|  |  |
| Total funding amount | Click or type here to insert the text. |

## Declaration of the applicant

Herewith, I confirm that the information provided by me are correct and complete. I commit myself to immediately agree upon any changes related to my guest visit at the University of Rostock with the fellow and the Pro-Rectorate of Research and Knowledge Transfer (Contact: [pft@uni-rostock.de](mailto:pft@uni-rostock.de)).

I commit myself to comply with the [„Regulations on the assurance of good scientific practice and avoidance of scientific misconduct at the University of Rostock“](https://www.uni-rostock.de/fileadmin/uni-rostock/UniHome/Forschung/Gute_wissenschaftliche_Praxis/NR_2_2019-1.pdf) in its latest valid version.

## Declaration of the fellow

Herewith, I authorize the University of Rostock to publish the contact details (surname, given name, title, institution), the curriculum vitae and the photo provided by me in the context of applying for a Mare Balticum Fellowship program and to use it for the University of Rostock’s public relation without time limitation.

Herewith, I authorize the University of Rostock to publish the contact details (surname, given name, title, institution), the curriculum vitae and the photo provided by me in the context of applying for a Mare Balticum Fellowship program and to use it for the University of Rostock’s public relation with a time limitation of Click or type here to insert the text. weeks maximum after completing my guest visit at the University of Rostock.

Herewith, I confirm that the information provided by me are correct and complete. I commit myself to immediately agree upon any changes related to my guest visit at the University of Rostock with the applicant and the Pro-Rectorate of Research and Knowledge Transfer (Contact: [pft@uni-rostock.de](mailto:pft@uni-rostock.de)).

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Rostock, this Place, Date

     

Applicant Fellow