Stand: 24.01.2019

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| Application for the Support of a Qualification Measure outside of the Graduate Academy (Please note the explanatory [leaflet for the application](https://www.uni-rostock.de/fileadmin/uni-rostock/UniHome/Forschung/Graduiertenakademie/Dokumente/MERKBLATT_Externe_Qualifizierungskurse_Eng.pdf)) |
| 1. Angaben zur Antragstellerin/zum Antragsteller:
 |
| Title: |       | Name: |       | First name: |       |
| Department: |       |
| Faculty/Institute: |       |
| Phone: |       | E-Mail: |       |
| 1. Details about the doctorate/research occupation
 |
| Supervisor/Superior: |       |
| Financing:  | [ ]  | Scientific Staff Member |
|  | [ ]  | Graduate College:       |
|  | [ ]  | Fellowship from:       |
|  | [ ]  | Other financing:       |
| If necessary, further notes: |
|       |
| Please, describe shortly the content and status of your doctorate plan or your research occupation (if necessary, as attachment): |
|       |
| 1. Details about the qualification measure:
 |
| Title of event: |       |
| Venue/Facility: |       |
| Link to Homepage: |       |
| Date of event: |       |
| Course/Participation fee |       |
| Topic/content of event (if necessary, as attachment) |  |
|       |
| Relevance/expected gains of the event for your doctorate/research occupation (if necessary, as attachment) : |
|       |
| Do you receive further financial support for your plans?(Please attach a proof for the application, even for university intern grants). |
| [ ]  | No | [ ]  | Yes, by: |
| 1. Detaillierter Kostenplan\* (in Euro, ggf. als Anlage)

\*Please note, that the Graduate Academy only grants course or participation fees incl. taxes. In individual cases, a contribution to the financing of total costs by the department is expected (see [explanatory leaflet](https://www.uni-rostock.de/fileadmin/uni-rostock/UniHome/Forschung/Graduiertenakademie/Dokumente/MERKBLATT_Externe_Qualifizierungskurse_Eng.pdf)). |
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| --- | --- | --- | --- | --- |
| Type of cost | Amount (in EUR) | Proposed means by the Graduate Academy (in EUR) |      (in EUR) |      (in EUR) |
| Course/ Participation fee |       |       |       |       |
| Travel costs |       |  |       |       |
| Accomodation costs |       |  |       |       |
|       |       |  |       |       |
|       |       |  |       |       |
| Total costs |       |  |       |       |

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1. Privacy Policy

In accordance with the European General Data Protection Regulation (DSGVO), we inform you that we store and process the data provided by you during the application process for further processing.

The subject of data protection is your personal data, that is, details of your personal and material circumstances, which you communicate with your application to this funding line of the Graduate Academy. Detailed information on how to handle your data can be found in our privacy statement on the Graduate Academy's funding programs.

Data collection and processing requires your consent. By submitting the application by e-mail and / or by post, you confirm that you agree to the collection, storage and use of your data for the stated purpose by the Graduate Academy of the University of Rostock. You have the right to revoke your consent at any time without giving reasons. Please send this cancellation in writing to grada@uni-rostock.de.

1. Statement by the applicant

With my signature, I confirm the accuracy of the information I have provided. If changes to my information occur before the start of the travel project - especially with regard to further financial support from other institutions - I undertake to inform the Graduate Academy immediately. If the PhD / PostDoc project at the University of Rostock is cancelled, I inform the Graduate Academy immediately. I undertake to comply with the "Guidelines of the University for the Protection of Good Scientific Practice and the Handling of Scientific Misconduct" of the University of Rostock in the currently valid version.

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Place, Date, Signature

1. Checklist of documents to submit:
* Filled in Application form
* Advocating statement by the supervisor (doctoral candidates) or the associated professorship, research group leader etc. (PostDocs), if applicable with confirmation of the granted allowance by the faculty / institute / professorship, doctoral program or project
1. Submission of application

Please send the filled in electronical form as well as all further attachments as PDF via the [Application portal](https://www.uni-rostock.de/en/research/promotion-of-early-career-researchers/graduate-academy/funding-and-support/application-portal/) to the Graduate Academy.