SAP IS HIRING A WORKING STUDENT (F/M/D): PROJECT MANAGEMENT OFFICE, SAP SME SOLUTION JOB FOR TEMPORARY NOT SPECIFIED.

Date : 13/11/2020

**Job reference** : 268710-en_US-34057458

**Type of contract** : Temporary  
**Localisation** : Walldorf 69190, DE  
**Contract duration** : Not specified  
**Level of studies** : Bachelor's Degree  
**Years of experience** :  

**Company description** :  
Requisition ID: 268710  
Work Area: Communication  
Location: Walldorf  
Expected Travel: 0 - 10%  
Career Status: Student  
Employment Type: Limited Part Time

COMPANY DESCRIPTION
SAP started in 1972 as a team of five colleagues with a desire to do something new. Together, they changed enterprise software and reinvented how business was done. Today, as a market leader in enterprise application software, we remain true to our roots. That's why we engineer solutions to fuel innovation, foster equality and spread opportunity for our employees and customers across borders and cultures.

SAP values the entrepreneurial spirit, fostering creativity and building lasting relationships with our employees. We know that a diverse and inclusive workforce keeps us competitive and provides opportunities for all. We believe that together we can transform industries, grow economics, lift up societies and sustain our environment. Because it’s the best-run businesses that make the world run better and improve people’s lives.

**Job description** :

**ABOUT THE TEAM**
Our team is responsible for building the SAP Business One and SAP Business ByDesign business in MEE. Our tasks range from market opportunity analysis, partner profiling and coverage, partner economic business case, business planning, marketing and business development with partners, and revenue attainment through partners, incl. forecast, pipeline, and deal management.

**THE ROLE**
The objective of this role is to support the leader of the business unit to manage the business as well as the team holistically. In this position, you will play an important role to support achievement of the revenue targets, managing the organization as well as supporting extended team/stakeholder orchestration. This position will offer you the opportunity take part in projects & drive activities (sales, management, administration or business processes enablement related.

Your tasks will include:

Project and Program Management of different business specific projects and programs.  
Organizing weekly, monthly and quarterly meetings to manage sales execution governance.  
Forecast and alignment calls – preparing agenda, aligning and briefing speakers and content, organizing meeting rooms, managing recordings, etc.  
Driving and managing transparency for MEE head in terms of different KPI’s and related reporting.  
Supporting team internal communication and transparency, i.e. creating/ maintaining Jam Page, foster knowledge sharing, rollout of information/announcements.  
Coordination of pipeline and sales programs & associated best practices, collaborating with stakeholders on content delivery as well as execution side.  
Supporting preparation of partner, customer and internal meetings/events, gathering content from
stakeholders and preparing presentations (i.e. quarterly business reviews, partner/customer facing, events).
Assisting with HR-related agenda.
Responsible for administrative tasks.

**Required profile:**

**ROLE REQUIREMENTS:**
- Student (f/m/d) at a university or a university of applied sciences
- Preferred fields of study: Business Administration, Business Informatics, Engineering with Business Studies (Wirtschaftsingenieurwesen), Electronical Business, Marketing, General management, International Business/Management or similar
- Computer skills: High proficiency with Microsoft Office products (Powerpoint, Excel, Word)
- Knowledge of Sales or Marketing processes is an advantage
- Fluent English is a must, German language is a plus
- Excellent organizational and time management skills
- Great team player
- Strong communication and interpersonal skills
- Self-starter and ability to work independently
- Ability to follow through and respond to requests with a high degree of accuracy and professionalism
- Others: Previous SAP experience would be highly appreciated

Your set of application documents should contain a cover letter, a resume in table form, school leaving certificates, certificate of enrollment, current university transcript of records, copies of any academic degrees already earned, and if available, references from former employers (including internships). Please also describe your experience and skills in foreign languages and computer programs / programming languages.

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To apply: https://apply.multiposting.fr/jobs/4939/34057458